MINUTES OF THE PARISH COUNCIL MEETING held on 25th September 2019 at 6.00pm in Beadnell W.I. Hall

Present: Parish Councillors: A Nation (Chair); J Hall (Vice-Chair);
J Rhind, M Dawson & J Davison
County Councillor G Renner-Thompson
Greg Gavin – Northumberland County Council
Clerk: I Hunter
Approx. 13 Members of the public

Public Question Time: Members of the public made the following comments:

- Queried the Parish Council Insurance Policy not covering BCV events and volunteers.
- A member of the public requested a copy of the Insurance Policy. *The Clerk agreed to email a copy.*
- Updated the Parish Council on his progress with dealing with the flooding issue at Bernicia Way.

County Councillor G Renner-Thompson arrived at this point

- A problem with the reporting of a street light issue as there is no number on the post where the street light is. *County Councillor G Renner-Thompson to look into this issue.*
- Queried the content of the Confidential Minutes.

Apologies for Absence: Parish Councillor C Scott-Roy

Declaration of Interest: The Vice-Chairman declared a personal interest in Agenda Item No 8 BCV

Request for Dispensation- None

The Minutes of the Parish Council Meeting held on Wednesday 24th July 2019 - The Minutes of the Parish Council Meeting held on 24th July 2019 previously circulated was agreed as a true record.

Matters Arising- None

Min 90/19- Beadnell Public Toilet winter opening- The Chair welcomed Greg Gavin from Northumberland County Council.
Greg Gavin explained a review took place in 2015 as part of the budget savings to close some of the toilets during the winter period, however, some Parish Councils have been working with Northumberland County Council and paid £2K a year to keep their toilets open.
Greg informed the meeting that Northumberland County Council are willing to work with Beadnell Parish Council over the next 3 years and proposed the following:
2019/20 – no charge
2020/21- £1K
2021/22- £2K
Northumberland County Council are currently undertaking a review; however, this is only about the refurbishment of toilet blocks.

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The Chair stated that the Parish is next to the Coastal path, there are no businesses close by, and it is approx. 7.5 miles between toilet facilities.
The following questions/ concerns were raised:

- Could a charging system be installed? *This would be part of Northumberland County Council's budget setting.*
- What will the £2K cover, *Business rates, staffing costs, consumables, energy costs.*
- Can the local parking revenue be used to fund the winter opening of the toilet block? *No, the car parking revenue is part of Northumberland County Council's budget/financial plan.*
- Could the Parish Council install an honesty box-*Greg Gavin said he would need to check to see if this is allowed.*
- Can a counter/checker be installed, or a comment box to try to gauge the usage. *Not sure how valid usage could be collected.*

Parish Councillors raised concerns that locals would see an increase in the precept to cover the cost of winter opening of the toilets, however, as there was no charge this winter it was agreed to partake in the trial and review it before next winter.

Min 91/19 - Community Police: The Clerk read out the following update:

1 x theft from insecure motor vehicle
2 x theft from boats in harbour – enquiries on going
3 x domestic assaults – offender arrested and charged to court

Standing Orders were suspended

Min 92/19-BCV/BIB- Colin Brunt read out a statement explaining the work of BCV/BIB, which included the funds they raised and why the August car boot sale did not go head. He concluded by saying he has been able to get a bespoke Insurance policy for BCV/BIB which will cost £252 this year.

Standing Orders reinstated

The Chair stated she had tried to get cover through the Parish Council's policy, to cover BCV/BIB however, as the group are separate from the Parish Council this was not possible.
The Chair proposed the following:

- The Parish Council donate £500 to BCV which will more than cover the Insurance premium.
- The £500 will not stop another project proceeding.
- BCV/BIB annually provide the Parish Council with a list events to be held within the year.
- The Parish Council consider a donation to BCV annually when setting the budget.

Parish Councillors agreed the above proposals.

Min 93/19- AONB - Conservation Area Appraisal- The Chair stated the new AONB officer is in post and is working on the Beadnell Conservation Area Appraisal.

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AONB update- The Vice-Chair stated The Glover review is complete it is positive, it covers AONB's & National Parks, their proposals are for new branding of AONBs as National Landscapes, the organisation would have a stronger role in planning, and the funding would be doubled. They are awaiting the government's response.
The next AONB Partnership meeting will, be held on 16th October. The Annual Forum is being held at Holy Island on 18 October and it will be open to the public
The Vice-Chair agreed to raise the question for a sign saying "No Parking" on the gate on the edge of the B340 heading towards Seahouses.

Min 94/19- County Councillor G Renner-Thompson-

- **Overnight parking and the need to review the signage at the car park** – Greg Gavin agreed to raise the issue with the parking Services Manager, however, the Enforcement team do not work overnight. However, Parish Councillors asked if early morning visits could be considered.
  County Councillor G Renner-Thompson asked residents to send photos of overnight parking to him.
- **Flooding-** County Councillor G Renner-Thompson thanked the resident for the work he has done, and suggested the resident also contacts Building Control at Northumberland County Council. He also suggested that both he and the Parish Council should also raise the issues with Northumberland County Council departments.
- **Local concessions at the car park-** County Councillor G Renner-Thompson stated it is only businesses such as the Ice Cream trader etc that are charged.
- **Camera for speed watch volunteers-** County Councillor G Renner-Thompson agreed to see if he could find a way to fund the purchase of a camera for the group.
- **Call-in on Planning Applications-** County Councillor G Renner-Thompson reported he had no update.

Greg Gavin left at this point; the Chair thanked him for his attendance.

- **Change of bus timetable times-** County Councillor G Renner-Thompson agreed to ask Northumberland County Council to lobby the Bus Company about the change of times on the timetable as the new times are not suitable for residents.
- **Planning training-** The Chair suggested Beadnell Parish Council host a planning training session. County Councillor G Renner-Thompson advised the Parish Council to contact Rob Murfin's office direct to organise a date for a training session.
- **Litter bins-** A member of the public raised concerns about litter between Beadnell and Seahouses suggesting the need for additional litter bins, and if that is not possible could there be more organised litter picks. The Vice-Chair stated that AONB will not support additional litter bins as they feel people should take their litter home. County Councillor G Renner-Thompson advised people to report all issues of litter to Northumberland County Council on the website.

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Min 95/19- Parish Councillor Vacancy- Parish Councillors noted the resignation of Parish Councillor R Sanderson and ratified the display of the Parish Council vacancy. As there has been no call for a by-election Parish Councillors agreed to co-opt to fill the current vacancy

Min 96/19 Planning Applications

19/03498/FUL- Demolition of existing conservatory and construction of single storey extension to front of dwelling to form sunroom- 3 Fleetham Mill West Fleetham, Chathill, Northumberland NE67 5JS. *Parish Councillors agreed to submit No Objections. However, raise the following concerns about the rooflights. The extension will have glazing on 3 sides, therefore the rooflights will create light pollution and will have an impact on the dark skies.*

19/03759/FUL- Proposed first floor extension and provision of 2no rooflights to east elevation- 34 Harbour Road Beadnell NE67 5BB. *Parish Councillors agreed to submit No Objections. However, raise the following concerns about the rooflights. The rooflights will create light pollution and will have an impact under the AONB dark skies policy.*

19/03753/FUL- Demolition of existing house and construction of new detached, 2-storey residence -28 Harbour Road Beadnell NE67 5BB. *Parish Councillors agreed to object to this application on the following grounds.*

- *This application is over development.*
- *The new property must be no larger than the current footprint.*
- *There should be no balcony.*

Beadnell Parish Council would like the following North Northumberland Coast NHP Policies to be taken in to account when determining this application:

Policy 5: DESIGN IN NEW DEVELOPMENT

All new development in the Neighbourhood Area, including extensions and conversions, should incorporate high quality design and demonstrate how:

***a)** local context and character is respected in terms of scale, density, height, massing, layout, materials, hard and soft landscaping, means of enclosure and access; and*

***b)** features including windows, doors, roof lights, chimneys, flues, roofs, and boundary treatments have regard to surrounding character and materials; and*

***c)** appropriate landscaping and the use of indigenous species have been incorporated into the scheme; and*

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d) *a Sustainable Urban Drainage System has been incorporated or demonstrate why such a system would not be practicable; and*

e) *measures have been incorporated to limit the impact of light pollution from artificial light on local amenity, intrinsically dark landscapes and nature conservation; and*

f) *in terms of the massing, height, scale and proximity, of the proposed development does not result in an unacceptable loss of light or overshadowing, or other adverse amenity impacts on existing or future residents.*

For areas within the Northumberland Coast AONB, this will include incorporating the principles contained in the most recent version of the Northumberland Coast AONB Design Guide.

19/02368/FUL- Installation of 3no semi-permanent prefab holiday lets- Cut Throat Plantation Tughall Grange Farm, Swinhoe, Northumberland. *Parish Councillor**s** agreed to submit no objections.*

Parish Councillor M Dawson left the meeting at that point

Min 97/19 Planning Approvals

19/01660/FUL- Proposed equestrian arena for private use- Land North West of Swinhoe Cottage Swinhoe Northumberland

19/01136/FUL- Proposed rear single storey extension and first floor roof terrace with access from existing dormer. Replacement of kitchen window with door – 21 The Wamses Beadnell Chathill NE67 5BL

19/01534/FUL- Proposed rear and side extensions- 1 Benthall Beadnell NE67 5BQ

18/03822/FUL- Construction of a two-storey café and restaurant (A3) totalling approx. 522sqm, 64 car parking spaces, improved access roads, play area/green space, landscaping and other ancillary works- Land South West of Sandy Lane Court Bernicia Way Beadnell Northumberland. *A member of the public thanked County Councillor G Renner-Thompson for obtaining improved conditions i.e. licencing, use of the car park and toilets for locals during opening hours.*

Min 98/19 Planning Refusal

19/02210/FUL- Construction of porch to front of building incorporating a hip roof- 54 Harbour Road, Beadnell Chathill NE67 5BD

Min 99/19- North Northumberland Coast Neighbourhood Plan Monitoring Group- No meeting organised. The Chair informed the meeting that both Bamburgh & North Sunderland Parish Councils are going to adopt the Beadnell Parish Council monitoring spreadsheet

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Min 100/19- Planning Minutes- The Minutes of the Planning Meeting held on 14th August 2019 previously circulated was agreed as a true record.

Parish Councillor J Davison left the meeting at that point

Min 101/19- Financial Statement-

Current Account	£ 11760.09
Savings Account	£ 682875
Marshall Burial Ground Account	£ 154.72

Min 102/19- Finance:

Payment already made

• I Hunter	£ 123.60	Repair kit for play area
• The Flagman	£ 96.00	New flag

Payments due

• W I Hall	£ 60.50	Hire of Hall July & August meetings
• I Hunter	£ 542.58	Salary 66.75 hours @ £ 10.16 per hour
• HMRC	£ 135.60	PAYE
• Town & PC Website	£ 130.00	Annual website fee
• I Hunter	£ 28.88	Expenses
• S Ternent	£ 1025.00	Grass cutting
• BCV	£ 500.00	Donation

Receipts

• NEDL	£ 12.18	Wayleave
• Resident	£ 500.00	Purchase Plot N42
• BCV	£ 80.00	New flag
• BCV	£ 295.00	Donation towards the litter bin (The Bullring)
• The Craster Arms	£ 295.00	Donation towards the litter bin (The Wynding)
• Resident	£ 400.00	Purchase CP 7
• NCC	£6250.00	2nd ½ of Precept
• Resident	£ 29.06	Donation from painting stones

Min 103/19- Playgrounds-

- **Freehold Meadow Lane –** The Clerk informed the meeting that the Parish Council are now the owners of the playground.
- **Legal fees-**Parish Councillors agreed to agree the payment of Warcup Law invoice via email and ratify the payment at the November meeting.
- **Hedges/fencing/gate-** The Vice-Chair informed the meeting that there are no updates.

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- **Annual ROSPA inspection-** Parish Councillors considered the report which included all quotes received for the ROSPA inspection.
  Parish Councillors agreed to accept the quote from RoSPA Playsafety to undertake an inspection by 28th February 2020, for £319 + VAT and then undertake a further inspection in June 2020 for £154.50 +VAT as this is when the company undertakes annual inspections in Northumberland.

Min 104/19 Correspondence

1- **NCC-** Waste information & leaflets
2- **NALC-** Local Council Review
3- **NCC-** Invite to Annual Town & Parish Council Conference on 3rd October
4- **Environment Agency-** Information for Changes to Environment Agency Water Resource Licensing
5- **Healthwatch Northumberland-** Invite to Conference/AGM 16th October.
6- **Clerks & Councils Direct-** September newsletter
7- **NCC-** Invite for up to 2 Parish Councillors to attend the Recycling Centre.
8- **NCC-** Consultation on Scoping Documents for the Affordable Housing and Planning Obligations SPDs

Min 105/19- Cemetery- The Vice- Chair read out an update regarding the memorial work and trying to locate families, where work to memorials is required.
The Clerk to update the cemetery records as and when contact information is received.
Parish Councillors agreed a previously circulated poster which will be placed on the website and noticeboard at the cemetery trying to locate families.
The Chair stated she is in contact with Strettles, trying to obtain a reasonable quote to redo the Marshall inscriptions using the Marshall Memorial Fund. She agreed to report back to the November meeting.
The Chair gave a vote of thanks to a volunteer who had undertaken minor repairs at the cemetery under her instructions.

Min 106/19- Conclusion of Annual Audit 2018/19 -The Clerk informed the meeting that as the Parish Council had submitted the Certificate of Exemption, as well as placing all finance paperwork on the website, and as there has been no issues raised by residents this concludes the Annual Audit for 2018/19.
Parish Councillors agreed the Annual Audit for 2018/19 is now concluded.

Min 107/19 Highways- Parish Councillors agreed the previously circulated plan to extend the double yellow lines in Beadnell to allow access for the service bus.
County Councillor G Renner-Thompson encouraged everybody to report pot holes on the Northumberland County Council website.

Min 108/19 Community Conversation spreadsheet:

- **Bullring-** The Chair advised the meeting that a letter had been sent to Northumbrian Water.
- **Visit to the Recycling Centre-** County Councillor G Renner-Thompson suggested contacting the Portfolio Holder for Environment

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Services Glen Sanderson to see if he can help organise a date for a site visit.

- **Water Fountain-** The Chair asked the Clerk to contact the Parish Councillor leading on this subject, to see if they are willing to continue and if so, provide an update at the November meeting.

Parish Councillors agreed the latest version of the spreadsheet will go on the website.

Min 109/19- Policies- Risk Assessment -Parish Councillors undertook the annual review of the Risk Assessment, and agreed after the amendments are made the Chair can sign the updated version. The Clerk then to place the updated version on the website.

Asset Register- Parish Councillors agreed the Clerk to check if the 2 Villages Greens are on the Asset Register, and if not update the Asset Register.

Min 110/19 Community Updates-

BIB- The Vice-Chair advised the meeting that there is a rota for the volunteers undertaking the watering of the flower boxes/beds. The volunteers will be commencing the planting of the winter bedding, which has all been home grown or gifted.

Min 111/19- Sponsorship/donations/advertising- The Chair advised the meeting that she had compiled a list of businesses within the Parish, which had been circulated to Parish Councillors along with information gathered from Bamburgh & North Sunderland Parish Councils on how they had approached holiday lets etc. she concluded that the intention was to raise additional revenue for projects.

Parish Councillors agreed that small businesses who already financially donate to BCV should not be asked to make donations, and the Parish Council needs to identify projects first, such as the winter opening of the toilets and the playground.

Parish Councillors agreed the Vice-Chair and Parish Councillor J Rhind draft two letters asking for donations which will go to the large holiday let organisations who operate in Beadnell and holiday let property owners. The letters will be sent via email from the Chair. This to be added to the November Agenda.

Min 112/19- Parish Council functions.

- Parish Councillors agreed the Clerk automatically acknowledge the straight forward emails, and if the email is routine issues such as pot holes, broken drains, signage etc the Clerk report the issues, then update Parish Councillors. All other emails will be forwarded to Parish Councillors for their consideration.
- The Clerk to ensure future emails that require an urgent reply or action, will be highlighted. Parish Councillors not to reply to all when acknowledging routine emails.

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Min 113/19- 2020/21 Budget- The Vice-Chair asked the Clerk to circulate a spreadsheet which includes this year's budget and expenditure so far so allow Parish Councillors to start thinking about next year's budget figures. This was agreed.

Any Urgent Business-

Min 114/19- Old School House- Parish Councillors considered and agreed the draft letter and Licence Agreement for the use of part of Meadow Lane Playground by Countylife Homes Ltd. The Chair to prepare and sign the final version to be sent to Countylife Homes Ltd.

Min 115/19- Questionnaire- The Chair advised the meeting that Parish Councillor J Davison has agreed to work on the preparation for a questionnaire to go out to all residents. An email will be sent asking Parish Councillors if they have any ideas which they wish to be included they should send them to Parish Councillor J Davison. At this early stage Parish Councillor J Davison will be simply collating the ideas and reporting back at the November meeting where councillors will decide how to proceed.

The date of the next Parish Council meeting will be on Wednesday 27th November 2019 at 6pm

The Council may be recommended to pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the media and public from the discussion of the following business on the basis that public discussion may prejudice the Council's position and/or staffing issues may be discussed.

Min 116/19- Confidential Minutes- The Minutes of the Confidential Parish Council Meeting held on 24th July 2019 previously circulated was agreed as a true record Agreement of the Minutes of the Confidential Parish Council Meeting held on 18th September 2019 previously circulated was deferred until 27th November due to non-quorum of Parish Councillors who attended the meeting held on 18th September.

Chairman_____Date_____

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