

**MINUTES OF THE BEADNELL PARISH COUNCIL VIRTUAL MEETING
held on 25th November 2020 at 6.00pm**

Present: Parish Councillors: A Nation (Chair); J Hall (Vice-Chair),
J Rhind, A Baker, C Scott-Roy & J Davison.
County Councillor G Renner-Thompson
Clerk: I Hunter
5 Members of the public

Apologies for Absence: Parish Councillors M Dawson

Declaration of Interest: None

Request for Dispensation- None

The Minutes of the Parish Council Meeting held on Wednesday 23rd September 2020- Parish Councillors agreed that the Minutes of the meeting held on 23rd September 2020 was a true record of the meeting. The Chair to sign a hard copy.

Any urgent matters arising from the minutes if not already on the agenda- None

Min 104/2020-Planning Applications- Detailed list attached to these Minutes

Min 105/2020- Planning Approvals- Detailed list attached to these Minutes

Min 106/2020-Planning Refusal- Detailed list attached to these Minutes

Min 107/2020- Planning meeting with developers- Parish Councillors ratified the notes of the virtual meeting held with Northumberland Estates on 2nd November.

- A copy of the notes to be placed on the Parish Council website.
- The Chair reported that Northumberland Estates have a Community Fund which eligible organisations can submit an application for the funding of a project. Parish Councillors agreed to make the following organisations aware of the Community Fund:
Seahouses Development Trust.
BCV
BiB
- The Chair informed the meeting that Parish Councillor A Baker is drafting an email re footpath connecting Longbeach Drive and St Ebbas Way to footpath in the field to the village.
- **The 45 House Development** – The Chair referred to the Decision Notice condition 5 - exploring water harvesting and proposed Parish Councillor C Scott-Roy draft a letter to Northumberland Estates & Northumberland County Council Planning Department. This was agreed. The Chair informed the meeting that the 45 house development properties are now being marketed by Bondgate Homes.

Parish Councillors agreed The Chair & Vice-Chair to be the Parish Council's point of contact to liaise with Northumberland Estates for any routine issues raised during construction.

- **Cafe Development-** The Chair confirmed there would be a virtual meeting on 30th November with the developer. This meeting will have a broad Agenda covering-- the proposed development, discuss his plans for the business, benefits to the community and enquire about the firepit. The Chair asked Parish Councillors to back her in giving the community the assurance that no agreements will be formally agreed until they have been discussed and agreed at a Parish Council meeting. The Chair stated particularly in mind to any undertakings relating to community benefits. This was agreed.

Min 108/2020- Street naming consultation- 20/02104/SN-Street naming for the 45 residential dwellings-

Parish Councillors considered the following proposed names:

The Estate- The Kilns

Street names: Coble Way, Mistley Avenue & Yewglen Drive.

Parish Councillors agreed it was too late to suggest a change to the estate name "The Kilns" as the literature had already been printed.

Parish Councillors agreed that Mistley Avenue & Yewglen Drive, were not appropriate as both relate to local shipwrecks. The Vice-Chair informed the meeting that she has spoken to both the Douglas & Dixon families about using their family names as street names as both families are local fishing families dating back to the 1800's and there are still descendants living locally. She concluded by saying both families have agreed the family names could be submitted for consideration.

Parish Councillors agreed the following 3 suggestions to be submitted as possible street names:

Coble Way

Douglas Drive

Dixon Place.

Min 109/2020- Play Areas- The Vice-Chair informed the meeting that Northumberland Estates is unable to help resolve the issue of the access gate at Kennedy Green. However, she agreed to continue to chase Karbon Homes for answers.

Min 110/2020- Cemetery-

- Parish Councillors ratified the purchase of the Marshall Memorial plaque at a cost of £78.24 from the Marshall Burial Ground Account.
- Parish Councillors agreed the payment of £450 for groundworks to Stable Yard Landscapes
- Parish Councillors agreed the closure of the Marshall Burial Account, and to transfer the remaining balance to the Current Account.
- The options to repair a section of the base of the cemetery wall – The Vice-Chair provided the following update:
Fred Kavanagh has checked the cemetery wall and suggested:

- 1- There is a crack in the south wall which could have been caused by a tree and the wall should be repointed maybe a volunteer could undertake the repair.
 - 2- The Parish Council should consider removing a tree which is next to the wall of the Marshall Memorial area in the future as it will continue to cause damage to the wall.
 - 3- The works required to the base of the cemetery wall which needs attention is not urgent, however it would take about 3 days to repair and would cost approx. £400- £500. Parish Councillors agreed to add this item to the January Agenda.
- Councillors were to consider options of trees vs hedging or a combination on the north boundary. However, Parish Councillor A Baker informed the meeting that 3 rowans have been removed and replanted at St Ebba's Way, and 4 saplings have been removed. The remaining trees etc at the north boundary will be trimmed as a hedge.
 - The Vice-Chair reported that tree trimming and lifting works will be undertaken during the winter.
 - Parish Councillor A Baker reported the plan is to place markers on the ground ahead of the next internment to ensure the future plots are in line. Parish Councillor J Rhind gave a vote of thanks to Parish Councillors for the work they have undertaken.

Min 111/2020- Financial Statement

Current Account	£ 12945.07
Savings Account	£ 11340.83
Marshall Burial Ground Account	£ 154.91

Min 112/2020- Finance:

Payments made

• M Stewart	£ 150.00	Remove willow from play areas
• Northumberland CC	£ 1791.95	Play area annual SLA Invoice

Payments due

• Fantasy Prints	£ 78.24	Marshall Memorial plaque
• I Hunter	£ 432.27	Salary 51.75 hours @ £ 10.44 per hour
• HMRC	£ 108.00	PAYE
• S Ternent	£ 420.00	Grass cutting
• S Ternent	£ 450.00	Groundworks cemetery
• Shiel & Morrison	£ 137.00	Printing questionnaires

Min 113/2020- Community Police- The following police report has been received:

1 x common assault, no injuries, minor altercation between two unconnected persons, prosecution declined by victim.

1 x public order offence, public house customer has verbal altercation with bar staff, prosecution declined by victim, pub has now excluded customer.

Min 114/2020- County Councillor report- County Councillor G Renner-Thompson informed the meeting that he had reported the issue of fly tipping at St Ebba's Way.
At the Local Transport Plan workshop repairs to the B1340 from Newton Barnes to Tughall Lodge and resurfacing of the road from Chathill to Swinhoe cross roads were well up the list so it is hopeful these works may go ahead in 2021.
Parish Councillor J Rhind stated that reporting pot holes on the Northumberland County Council website works as the ones he reported have been filled within a week.
The Vice-Chair asked County Councillor G Renner-Thompson about starting a review of the NHP especially looking into a policy to cover the demolition of a residential property and rebuilt and making the new property a permanent residency. County Councillor G Renner-Thompson agreed to check with the lead NHP Planning Officer at Northumberland County Council as to when the review should commence.

Min 115/2020- Updates- The following updates were received:

- A) Countylife development-** The reinstatement works have been completed.
Parish Councillors agreed to await the feedback from the questionnaires before deciding on spending the £4500.
The Chair proposed the Parish Council consider to screen or not and the green island area which backs on to the properties at the January meeting this was agreed.
- B) Water Fountain:** The Chair reported that there are no further updates from Northumberland County Council following the site meeting. County Councillor G Renner-Thompson reported that Northumbrian Water have identified a member of staff to help liaise with the water quality team. Parish Councillor A Baker informed the meeting that there are 2 issues:
Northumberland County Council are required to make alteration to the plumbing system at the toilet block which includes installing a water meter, to meet the requirements of Northumbrian Water. This is capital expenditure.
The other issue to resolve is the testing of the water.
Parish Councillor A Baker to update Seachangers who are proving the grant for the purchase of the water fountain.
- C) Website photos** The Chair reminded the meeting that the closing date for the submission of photos for the website is 1st December.
- D) Planting of free trees-** Parish Councillor A Baker advised the meeting that the trees will be planted at St Ebba's Way next week, which is National tree planting week, BiB volunteers will be helping with the planting and following covid secure guidelines.
- E) School reading room stone-** Parish Councillors agreed this was part of the Beadnell history, however, the stone is within a wall which is in private ownership. Parish Councillor J Rhind to continue to look into this subject.
- F) Holiday let donations-** The Chair provided a summary of 2020 process saying the Parish Council has received over £2K. Parish Councillor A Baker raised concerns that so far none of the donation funding has been allocated to proposed projects. Parish Councillor A Baker proposed the Parish Council do not consider issuing letters in 2021 until the Parish Council sets the 2021/22 budget at the January

meeting and receive an update if the Parish Council are going to be invoiced for the winter opening of the toilet block. This was agreed.

- G) Annual meeting with Northumberland County Council planners-** The Chair asked if Parish Councillors wished to hold the annual meeting with planners in January/February 2021. The Vice-Chair proposed not to hold a meeting at the present time, but to look into reviewing the NHP first. This was agreed.

Min 116/2020- Policies- Parish Councillors considered and agreed the following:

- A) Donation Policy-** Parish Councillors considered the 2 previously circulated draft policies and agreed to adopt the second version. The Clerk agreed to place a copy of the policy on the website.
- B) Procedure on how to deal with planning applications during lockdown-** Parish Councillors debated the possible options and agreed to hold a meeting if there are 10+ responses to the application on the Northumberland County Council website, or if a Parish Councillor feels they have a need to discuss the application with fellow Councillors. A virtual meeting will limit the public participation, which could be only 2 members of the public speaking for an allotted length of time. However, members of the public will be able to make written submissions to the Parish Council via the Clerk for all Parish Councillors to consider. All simple planning applications will continue to be considered via email. The Clerk to draft a policy/procedure for Parish Councillors to agree.
- C) Asset Register-** The Vice-Chair proposed deferring the physical check of the assets on the Asset Register until May 2021. This was agreed.
All Parish Councillors to check the current Asset Register spreadsheet in March 2021 to ensure it is up to date ahead of the year end.

Min 117/2020- Bullring- The Chair provided a verbal update in relation to the fence and the Bullring area; Northumberland County Council maintain they own the village green/ Bullring and have cut the grass for years.

Parish Councillor A Baker proposed the Parish Council undertake any repairs up to a maximum of £250 to the Bullring fence. Parish Councillors debated the proposal and voted 4 for the proposal and 2 against the proposal was agreed by a majority vote. Parish Councillor A Baker informed the meeting that in the archived Parish Council minutes it states the Parish Council took over the responsibility of the fence from the Millennium Group. Parish Councillor C Scott-Roy suggested the Parish Council could claim ownership of the fence if the Parish Council has maintained the fence for years. The Chair agreed to resend the information in relation to the ownership of the Bullring to Parish Councillor C Scott-Roy for her to look into the ownership etc.

County Councillor G Renner-Thompson said that if the Parish Council wished to approach Northumberland County Council to take over ownership of the village green, they may well be successful.

Parish Councillors will consider this and the additional responsibilities and costs it would incur at a future meeting once Parish Councillor C Scott-Roy reports back.

Min 118/2020- AONB/National Trust- Parish Councillors received the following updates and agreed any actions:

- A) Coastal Summit-** The Chair provided a verbal update for the meeting, stating the meeting is available on you tube. She concluded by saying the highlights of the meeting which effect Beadnell are as follows:
- 1) Northumberland County Council capital investment in public toilet refurbishment - all to be refurbished in next two years
 - 2) Awareness at Northumberland County Council of our issues and willingness to invest generally and & specifically, financial support for small Parish Councils - waive winter opening toilet charge?
 - 3) Consider Resident parking areas - any areas in Beadnell to re/consider
 - 4) Disturbance of Shorebirds - we have the AONB recent report
 - 5) Camper van - overnighing
- B) Annual AONB meeting-** Following the meeting Embleton Parish Council have been in contact inviting Beadnell Parish Council to attend a virtual meeting to look at tourism. The Vice-Chair has agreed to be the lead for Beadnell Parish Council.
- C) AONB 2020 Long Nanny report-** Parish Councillors agreed to place a copy of the report which was prepared for Beadnell Parish Council on the website. Parish Councillor A Baker proposed sending his previously circulated suggestions for 2021 to AONB. Parish Councillors agreed to invite Iain Robson of AONB to take part in a virtual meeting with Parish Councillors in early December, and Parish Councillor A Baker send a copy of his suggestions to Iain Robson at AONB ahead of the virtual meeting.
- D) Car parking and associated matters-** The Chair reported this is ongoing, and will be discussed at the proposed meeting with Iain Robson.
- E) Northumberland Coast Management Plan 2020-2024-** The document is available online <https://www.northumberlandcoastaonb.org/management-plan/>

Min 119/2020- Questionnaire- Parish Councillors received the following updates and agreed any actions:

- A) Background information-** Parish Councillor J Davison, provided a verbal summary.
- B) Deadline for responses-** Parish Councillors ratified that all responses should be received by 31st January 2021.
- C) Printing & distribution-** Parish Councillors ratified the printing of 750 copies for £137 by Shiel & Morrison. Parish Councillors also ratified that Parish Councillors and volunteers would deliver the hard copies, the questionnaire will be placed on the website and survey monkey. It will also, be promoted in the local press, social media (carefully) and village news
- D) Collating of responses-** The Vice-Chair to collate all responses received.

Min 120/2020- Correspondence- for information

- **NALC-** Local Council Review
- **CPRE-** Autumn 2020 newsletter
- **Clerks & Councils Direct** – November newsletter
- **War Memorial Trust-** November 2020 Bulletin

Min 121/2020- 2021/22 Budget

- The Clerk gave an in-year budget update, stating that the column on the right-hand side of the finance spreadsheet shows over/underspends.
- The Clerk informed the meeting that the previously circulated draft budget spreadsheet was a starting point for Parish Councillors to consider and amend. The Clerk reminded Parish Councillors the budget and precept will be set at the January Parish Council meeting.

Any Other Urgent Business-

Min 122/2020- Donations/projects- Parish Councillor A Baker asked Parish Councillors to think of possible projects which could be funded from the holiday let donations received.

Min 123/2020- Public Question Time- None received

The date of the next Parish Council Virtual meeting will be held on 27th January 2021 at 6pm

Chair_____Date_____