

**MINUTES OF THE BEADNELL ANNUAL PARISH COUNCIL VIRTUAL MEETING
held on Wednesday 19th May 2021 at 6.05pm**

Present: Parish Councillors: A Nation (Chair until Min 47/2021)
G Martindale (Chair after Min 47/2021)
J Hall (Vice-Chair),
J Rhind, A Baker, C Williamson
County Councillor G Renner-Thompson
Clerk: I Hunter
7 Members of the public

Min 46/2021- Declaration of Acceptance

- All Parish Councillors present signed a Declaration of Acceptance form.
- Parish Councillors granted Parish Councillor M Dawson an extension of time to sign his Declaration of Acceptance form.
- All Parish Councillors present completed a Declaration of Interest form

Min 47/2021 -Election of Chair for 2021/22- The Chair A Nation proposed Parish Councillor J Hall, she declined the position. Parish Councillor A Baker proposed & Parish Councillor C Williamson seconded Parish Councillor G Martindale as Chair for 2021/22. This was agreed. Parish Councillor G Martindale accepted the position and signed a Declaration of Acceptance and took the Chair. He gave a vote of thanks to the residents for their votes.

Min 48/2021 -Election of Vice-Chair for 2021/22- Parish Councillor C Williamson proposed & Parish Councillor A Nation seconded, Parish Councillor J Hall as Vice- Chairman for 2021/22. Parish Councillor J Hall proposed Parish Councillor C Williamson she declined the position. Parish Councillors agreed Parish Councillor J Hall as Vice-Chair for 2021/22. Parish Councillor J Hall. accepted the position and signed a Declaration of Acceptance.

Min 49/2021- Chair's Annual Report- The Chair for 2020/21 read out the attached report:

The Chair acknowledged the work undertaken by the Parish Council, as well as thanking the Clerk & Chair for leading on the zoom meetings in 2020/21

Apologies for Absence: Parish Councillor M Dawson

Declaration of Interest: None

Request for Dispensation- None

The Minutes of the Parish Council Meeting held on Wednesday 24th March 2021- Parish Councillors agreed that the Minutes of the meeting held on 24th March 2021 were a true record of the meeting. The Chair to sign a hard copy.

Any urgent matters arising from the minutes if not already on the agenda- None

Min 50/2021- NT/AONB Minutes- Parish Councillors agreed that the Minutes of the NT/AONB Meeting held on 14th April 2021 were a true record of the meeting. The Chair to sign the hard copy.

Min 51/2021-Community Police- The Clerk read out the following police report:

Crimes since the last Beadnell PC meeting are as follows –

1 x assault, minor injuries, domestic assault in licenced premises, offender, who resides outside of area, arrested and awaiting CPS decision.

1 x Public Order, offender shout, swear and urinate in street, arrested and charged to court.

Min 52/2021- County Councillor report- The Chair congratulated County Councillor G Renner-Thompson on his re-election.

County Councillor G Renner-Thompson provided the following updates:

North Northumberland Coast NHP- Can the Parish Council supply a list of houses demolished and re-built, as well as the change of use from residential to holiday let as national legislation is changing. The Vice-Chair responded to say that Parish Councillor A Nation is compiling a spreadsheet of all applications, & decisions since the NHP was adopted. Parish Councillor A Nation agreed to update the spreadsheet and circulate it to Parish Councillors & County Councillor G Renner-Thompson. Parish Councillors queried parking versus number of bedrooms. County Councillor G Renner-Thompson said there would need to be a discussion on the basis of how this would be calculated and there is an appendix in the emerging Local Plan on this subject.

Swinhoe to Chathill – The works to the highway are nearly completed.

Parking- I have met with the Café developer, however, so far, the car park has not been used. Parish Councillor A Nation stated this is useful and I am sure it will be used during the busy months.

Min 53/2021- Parish Council Policies

- Parish Councillors agreed to adopt the Code of Conduct.
- Parish Councillors agreed to adopt the Standing Orders. The Chair asked that Standing Orders be added to the July Agenda as he would like Parish Councillors to consider some amendments. This was agreed.

Min 54/2021- Annual Governance and Accountability Return for 2020/21

- Parish Councillors noted that no actions were raised from the report of the Internal Auditor
- Parish Councillors completed and approved the Annual Governance Statement
- Parish Councillors approved the draft Annual Accounts for 2020/21
- Parish Councillors approved the Accounting Statement and Explanation of Variances
- Parish Councillors approved the completion and submission of the Certification of Exemption.

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- Parish Councillors agreed to give a vote of thanks to the Internal Auditor for undertaking the Internal Audit.
- The Clerk agreed to place copies of the Annual Audit and accounts on the Parish Council website.

Min 55/2021- Annual Insurance premium- Parish Councillors considered the following 2 quotes received:
BHIB- £542.46
Zurich Municipal £957.08 if Parish Councillors agree a 3-year Long Term Agreement. Parish Councillors agreed the preferred insurance provider is BHIB for possibly 1 year, however, Parish Councillors asked the Clerk & Parish Councillor A Nation to clarify some points with BHIB before making the final decision via email ahead 1st June. The decision will be ratified at the July meeting.

Min 56/2021-Planning Applications- Parish Councillors agreed the decisions on the detailed list attached to these Minutes
21/01491/FUL- Construction of raised decking area to the rear and 1.2m high wire balustrade with stainless steel handrail and posts- 42 Longstone Park Beadnell NE67 5BP. Parish Councillors agreed to submit No Objections to this application.

Min 57/2021- Planning Approvals- Parish Councillors agreed the detailed list attached to these Minutes

Min 58/2021- Play Areas- The Vice-Chair gave the following update on the screening and the green island at the Meadow Lane play area: The area has been cleared by volunteers, and 1 tree has been left in place. 3 owners of the new properties adjacent to the play area, have donated plants which they have planted and watered. The area is looking good; however, works may be required behind the bird nest swing. The goal mouth which was re-turfed last year is wearing away, so an alternative solution may need to be considered the next time. The Chair said in the past he suggested moving the goal about the play area.

Min 59/2021- Cemetery- Parish Councillor A Baker advised the meeting that Fred Kavanagh is willing to under pin the cemetery wall at the Marshall Memorial area for £450- £500 as the works will take approx. 2 days. He explained that the wall will be repointed at a later date as the ground needs to settle. Parish Councillors agreed to ask Fred Kavanagh to undertake the works. Parish Councillor A Baker to update Fred Kavanagh.

Min 60/2021- Financial Statement as at 31st March 2021

Current Account	£ 7314.34
Savings Account	£ 14341.39

Min 61/2021- Finance:

Receipts

• Northern Powergrid	£ 1.53	Wayleave
• A Haile	£ 100.00	2 nd Interment Plot No 697
• Northumberland CC	£ 6000.00	Precept
• HMRC	£ 646.60	VAT refund
• A Haile	£ 650.00	Purchase & Interment Plot No N44
• Donations	£ 2190.00	2 nd Home owners
• Resident	£ 5000.00	Donation

Parish Councillors gave a vote of thanks for the £5000 donation, and agreed due diligence had been undertaken due to the size of the donation.

Payments made

• Shiel & Morrison	£ 58.80	Printing donation letters
• Northumberland CC	£ 1538.10	2021/22 SLA for play area inspections
• NALC	£ 221.49	Annual subscription

Payments due

• I Hunter	£ 463.62	Salary 55.5 hours @ £ 10.44 per hour
• HMRC	£ 115.80	PAYE
• I Hunter	£ 76.11	Expenses
• Fantasy Prints	£ 194.36	Signage

The Chair asked for a review of bank signatories to be added to the July Agenda. This was agreed.

Min 62/2021- Updates- The following updates were received:

- A) Coastal erosion/ seawall works-** Parish Councillor A Nation stated that £1.3m has been allocated for works, and David Green of FCREM Programme Officer at Northumberland County Council has offered to attend a future Parish Council meeting to provide an update. The Chair stated this was discussed 4 years ago. Parish Councillors agreed to invite David Green to a future face to face meeting.
- B) School reading room stone-** Parish Councillor J Rhind confirmed the new information sign is now in place next to the Parish Council noticeboard and thanked everybody for their work.
- C) Temporary car park-** This was covered at Min 52/2021.
- D) Community survey-** Parish Councillor A Nation stated the Parish Council now has a list with suggestions, therefore the next stage will be to look at the finances and suggested this be added to the Agenda for the next meeting. Parish Councillor J Rhind suggested the preparation of a ranked bite size Action Plan. Parish Council A Baker agreed to prepare an excel document. The Chair proposed holding an Extraordinary Parish Council meeting on 23rd June to discuss possible projects. This was agreed.

Min 63/2021- AONB/National Trust- Parish Councillor A Nation provided the following updates:
National Trust are preparing a call for volunteers' poster, which Parish Councillors have agreed to display on the Parish Council website and noticeboards.

In a personal capacity I have agreed to provide updates on issues to the weekly Northumberland County Council/Police meeting. Also, I am working on developing a template in relation to signage clutter.

Min 64/2021- 2021/22 Budget- Parish Councillor A Baker proposed Parish Councillors have a think how the donation funds could be used for projects, stating he had prepared a document which had been circulated as a starting point.
The Vice-Chair asked Parish Councillor A Baker to change the format of the document to allow Parish Councillors to annotate the document.
Parish Councillors agreed to consider possible projects at the June Parish Council meeting.

Min 65/2021- Correspondence-

- **Resident-** Query remit on request for donation. Parish Councillors agreed to consider this at a future Parish Council meeting.
- **Resident-** Dog fouling & dogs not on leads on parts of the beach. The Chair stated that dogs should be on a lead in public places, and pressure needs to be placed on Northumberland County Council to address the problem.

Min 66/2021- Parish Councillor email address- The Chair proposed the following:

- Parish Councillor A Baker investigate the option of each Parish Councillor and the Clerk having a Parish Council email address which the Clerk can access and will remain under the ownership of the Parish Council.
 - The Clerk to receive all correspondence.
 - The Clerk to have sight of all correspondence/emails which the Parish Councillors are sending and receiving.
 - All approvals & ratifications to be made at Parish Council meetings.
- Parish Councillors agreed Parish Council A Baker investigate the option of 8 email addresses and report back to the next Parish Council meeting.

Min 67/2021- Parish Council meeting dates for 2021/22- Parish Councillors agreed the previously circulated draft meeting dates as the Parish Council meeting dates for 2021/22, with the addition of a meeting to be held on 23rd June 2021.

Any Other Urgent Business-

Min 68/2021- Website- The Chair proposed that at the present time only Parish Councillors names are placed on the website with no contact details.

Min 69/2021- Broadband- The Vice-Chair provided a summary of the contact with BT/Openreach who have responded to say individuals have to make complaints direct to their internet provider.

Min 70/2021- Council Tax/Holiday Homes- The Vice-Chair reported that she has submitted as a member of the public another FOI for information, she agreed to circulate a report to Parish Councillors and the other 13 Parish Councils within the AONB area, in the hope that the 13 Parish Councils within the AONB agree to write to Central Government on this subject.

Min 71/2021- Noticeboards- Parish Councillor A Nation advised the meeting that in 2017 she verbally agreed to update the following noticeboards and requested another Parish Councillor takes over this responsibility with immediate effect:

Cemetery x 3

Seabreeze

West Fleetham (limited information due to size)

Meadow Lane (near the playground)

The following noticeboards are owned and managed by other organisations:

WI Hall

Church.

The Chair agreed to take over the responsibility at the present time, suggesting Parish Councillors share the workload.

The date of the next Parish Council meeting will be held on 28th July 2021 at 6pm

Chair_____Date_____