THE PARISH COUNCIL OF BEADNELL

Web Site - www.beadnellparishcouncil.co.uk

The Annual Parish Council Meeting of Beadnell Parish Council will be held on Wednesday 28th May 2025, in W.I Hall Meadow Lane Beadnell Commencing at 6.05 P.M or on the rising of the Annual Parish Meeting

AGENDA

1. **Declaration of Acceptance**
   - All Parish Councillors to sign a Declaration of Acceptance form.
   - All Parish Councillors to complete a Declaration of Interest form.

2. **Election of Chair for 2025/26**
   - Parish Councillors to elect a Chair for the forth coming year
   - The Chair to sign the Declaration of Acceptance

3. **Election of Vice-Chair for 2025/26**
   - Parish Councillors to elect a Vice-Chair for the forth coming year
   - The Vice-Chair to sign the Declaration of Acceptance

4. **Chair's Annual Report.**
   - The 2024/25 Chair to present an Annual Report.

5. **Apologies for absence-**

6. **Declaration of interest.**

   Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in discussions or vote on the matter and must leave the room.

7. **Request for dispensation**

   (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.

   (ii)To consider requests for dispensation.

8. **The Minutes of the Parish Council Meeting held on Wednesday 19th March 2025**

   Parish Councillors to approve the minutes of the Parish Council Meeting held on 19th March 2025. The Chair to sign a hard copy.

9. **Matters from the minutes of the last meeting arising unless otherwise on the agenda**

   Parish Councillors to receive any updates on actions since the previous meeting.

10. **The Minutes of the Planning Meetings**

Parish Councillors to approve the minutes of the Planning Meetings held on 16th & 23rd April 2025. The Chair to sign a hard copy.

11. **Parish Councillors representation/tasks**
    - Parish Councillors to agree the Parish Councillor membership of the Playground Refurbishment Sub-Committee.
    - Parish Councillors to agree the Parish Council representatives on the North Northumberland Coast Neighbourhood Plan Steering Group.
    - Parish Councillors to agree the Parish Councillor who will be responsible for updating the Parish Council noticeboards

12. **Community Police-** To receive any updates from the local Police Officer

13. **County Councillor report-**
    - Parish Councillors to receive any updates from County Councillor G Renner-Thompson

14. **Parish Council Policies**
    - Parish Councillors to agree to adopt the Code of Conduct
    - Parish Councillors to agree to adopt the latest version of the NALC Model Standing Orders.
        1- Parish Councillors to consider motion from Parish Councillor A Baker in relation to the NALC Model Standing Orders.
    - Parish Councillors to agree to adopt the Complaints Procedure.
    - Parish Councillors to agree to adopt Tree Management Policy.
    - Parish Councillors to agree to adopt the Planning Meeting Policy.
    - Parish Councillors to agree to adopt the Email Policy.
    - Parish Councillors to agree to adopt the Memorial Policy
    - Parish Councillors to agree to review & adopt the Cemetery charges & Regulations.
    - Parish Councillors to agree to adopt the list of preferred seating suppliers.
    - Parish Councillors to agree to adopt the Transparency Policy.
    - Parish Councillors to agree to adopt the Grants & Donation Policy.
    - Parish Councillors to agree to adopt the Noticeboard & Website Policy.
    - Parish Councillors to agree to adopt the Co-option Policy.
    - Parish Councillors to agree to adopt the Terms of Reference for the Playground Refurbishment Sub-Committee.

15. **Annual Governance and Accountability Return for 2024/25**
    - 14.1 Parish Councillors to consider and agree any actions arising from the report of the internal auditor (copy attached)
    - 14.2 Parish Councillors to approve the Annual Governance Statement (draft copy attached)
    - 14.3 Parish Councillors to approve the draft annual accounts for 2024/25 (draft copy attached)
    - 14.4 Parish Councillors to approve the Accounting Statement and Explanation of Variances (draft copy attached)
    - 14.5 Parish Councillors to confirm and approve the signing and submission of the Annual Governance & Accountability Return.

- 14.6 Parish Councillors to agree a vote of thanks to the Internal Auditor

16. Annual Insurance premium

- Parish Councillors to agree the payment of £882.09 to Clear Councils for the Parish Council's 2025/26 Insurance policy.

17. Play Areas.

- Parish Councillors to ratify the payment of £2158.63 to Northumberland County Council for the SLA for undertaking the weekly inspections of the play areas.
- The Chairman of the Sub-Committee to provide an update.
- Parish Councillors to receive a fundraising update.
- Parish Councillors to ratify the submission of the RAMP funding application.
- Parish Councillors to consider any actions required from the weekly inspection reports.
- Parish Councillors to note the £2.5K has been transferred from the Parish Council account to the refurbishment Account as per Min 23/2025.
- Parish Councillors to agree to reimburse Parish Councillor A Baker £18 for the cutting of spare keys for the noticeboard.
- Parish Councillors to agree if the Parish Council will fund a DBS check for a volunteer.
- Parish Councillors to consider/agree any other actions

18. Planning Applications

25/01341/LBC- Listed building consent to strip defective render, carrying out brickwork and lintel repairs/replacements, re-coating with a monocouche render (sand earth colour proposed), stripping the "cold" flat roof and installing a "warm" flat roof, at the same time resetting two rooflights and adding scuppers to improve rainwater run-off. Beadnell Hall The Haven Beadnell Northumberland NE67 5AT

25/01025/FUL- Development of 3no. residential dwellings including associated access, car parking, landscaping and all other ancillary works- Land South Of 30 Swinhoe Road Swinhoe Road Beadnell Northumberland

25/01371/FUL- Proposed redevelopment of existing building including extensions and alterations. Demolition of existing single storey garage block and erection of new build carport and unit. Scheme to increase Holiday Lets from 4no units to 6no units- Alexandra House Meadow Lane Beadnell Northumberland NE67 5AQ

25/01402/FUL- Replacement of 4 single glazed timber sash windows with double glazed timber sash windows- Flat 5 Beadnell Hall The Haven Beadnell Chathill Northumberland NE67 5AT

25/01403/LBC- Replacement of 4 single glazed timber sash windows with double glazed timber sash windows- Flat 5 Beadnell Hall The Haven Beadnell Chathill Northumberland NE67 5AT

19. Planning Approvals

24/03861/FUL- 'Single storey extension, roof terrace and external decking extension to

cafe building and Permanent Permission for the whole resultant building. (amended description 27.01.25)- The Landing Benthall Beadnell Northumberland NE67 5FD

25/00864/FUL- New air source heat pump- 4 Fleetham Mill West Fleetham Chathill Northumberland NE67 5JS

20. Planning Refusal

24/04292/FUL- First floor extension above existing kitchen, new porch extension and loft conversion with dormer window- 8 Benthall Beadnell NE67 5BQ

21. Parish Council gov.uk website & email addresses

- Parish Councillors to consider the annual payment of £20 to Town & Parish Council websites to retain the Parish Council org.uk domain.
- To agree the payment of £290 to Town & Parish Council websites for setting up gov.uk website, migrating the org.uk website to the gov.uk website & setting up gov.uk Email addresses for each Parish Councillor + the Clerk.
- Parish Councillors to consider/agree any actions.

22. Finance

Bank Balances

• Community Account	£ 14194.65
• Savings Account	£ 4866.18
• Playground Refurbishment Account	£ 24744.40

Receipts

• Northumberland CC	£ 24.00	Cemetery- double charge
• Northumberland CC	£ 10000.00	½ Annual Precept
• Northern Powergrid	£ 1.53	Wayleave
• Donations	£ 2640.00	2nd Home owners
• Resident	£ 215.00	Purchase CP8

Playground Refurbishment Account

• Northumberland CC	£ 9000.00	Sponsorship- County Councillor G Renner-Thompson
• Residents- Local Businesses	£ 10373.80	Sponsorship.
• BCV	£ 5000.00	Sponsorship.

Transfer

- Community A/c to Refurbishment A/c £2,500.00

Payments made

• B Armstrong	£ 48.00	Annual Email fee
• P Davidson	£ 30.00	Play Area- Noticeboard repairs
• Northumberland CC	£ 2158.63	Play Areas- SLA weekly inspections
• ICO	£ 47.00	Annual Data Protection fee

Payments due

• I Hunter	£	326.69	Salary 45.5 hours @ £ 14.36 per hour
• HMRC	£	326.69	PAYE
• I Hunter	£	32.20	Expenses
• Beadnell WI	£	36.00	Room hire
• NALC	£	312.77	Annual subscription
• Clear Councils	£	882.09	Annual Insurance premium
• Town & PC Websites	£	290.00	Setting up of gov.uk website & Email A/c's etc
• Parish Cllr A Baker	£	18.00	Noticeboard- cutting of spare keys

23. Northumberland Coast National Landscapes

- Parish Councillors to consider the request from Northumberland Coast National Landscapes for a Parish Councillor to become the Area representative for the Northern Parish Councils.
- Parish Councillors to consider any updates
- Parish Councillors to agree any actions

24. Consultations

- Parish Councillors to consider the current consultation for the proposal for a dog wash to be installed at Beadnell car park.

25. Correspondence

- **Seahouses Primary School-** Email- Re proposed transfer to Pele Trust.
- **NCC-** Email- Invite for nominations for Annual Love Northumberland Awards

26. Parish Council Meeting dates for 2025/26

- Parish Councillors to agree the previously circulated draft Parish Council Meeting dates for 2025/26.

27. Any Other Urgent Business

28. Date of the next meeting: TBC

(Sgnd). Isabel Hunter
Clerk to Beadnell Parish Council.