

MINUTES OF THE BEADNELL ANNUAL PARISH COUNCIL MEETING
held on Wednesday 28th May 2025 at 6.02pm in Beadnell W.I. Hall

Present: Chair- G Martindale, Vice-Chair J Hall
Parish Councillors: A Baker, J Darcy, A Nation & T Jayes
Clerk: I Hunter
5 Members of the public

Min 40/2025- Declaration of Acceptance

- All Parish Councillors signed a Declaration of Acceptance form.
- All Parish Councillors completed a Declaration of Interest form.

Min 41/2025 -Election of Chair for 2025/26- Parish Councillor A Baker proposed & Parish Councillor J Hall seconded Parish Councillor G Martindale as Chair for 2025/26. This was agreed. Parish Councillor G Martindale accepted the position and signed the Declaration of Acceptance form.

Min 42/2025 -Election of Vice-Chair for 2025/26- Parish Councillor A Baker proposed & Parish Councillor J Darcy seconded, Parish Councillor J Hall as Vice-Chair for 2025/26. Parish Councillor J Hall. accepted the position and signed the Declaration of Acceptance form.

Min 43/2025- Chair's Annual Report- The Chair read out his Chair's annual report for 2024/24. A copy of the report is attached to these minutes.

Apologies for Absence: None

Declaration of Interest: None.

Request for Dispensation- None.

The Minutes of the Parish Council Meetings held on Wednesday 19th March 2025- Parish Councillors agreed that the Minutes of the meeting held on 19th March 2025 were a true record of the meeting. The Chair signed a hard copy.

Any urgent matters arising from the minutes if not already on the agenda-

Min 44/2025 (Min 39/2025)- Local Issues- Parish Councillor A Nation asked if a reply had been received to the question if the extension of the footpath from Beadnell to Swinhoe could be included within the works for a roundabout at Swinhoe crossroads which is within the LTP 2025/26 programme. The Clerk replied no reply had been received; however, she would chase Northumberland County Council Highways Department for an answer.

Min 45/2025 (Min 28/2025)- Northumberland Coast National Landscape- Parish Councillor A Nation stated that there will be 1-hourly on a Saturday in 2025, however, the Parish Council should lobby for this to be changed to a daily 1-hourly service in 2026. Parish Councillor A Baker suggested the Clerk contact Northumberland County Council Highways Programme Department to see if the request would meet the criteria for the Local Transport Plan.

The Minutes of the Planning Meetings: Parish Councillors agreed the minutes of the Planning Meetings held on 16th & 23rd April 2025 were a true record of the meetings. The Chair signed the hard copies.

Min 46/2025- Parish Councillors representation/tasks

- Parish Councillors agreed the Vice-Chair along with Parish Councillors J Darcy & A Baker would be Parish Councillors on the Playground Refurbishment Sub-Committee.
- Parish Councillors agreed the Vice-Chair along with Parish Councillors J Darcy & A Nation would be the Parish Council representatives on the North Northumberland Coast Neighbourhood Plan Steering Group.
- Parish Councillors agreed that Parish Councillor T Jayes would be the Parish Councillor responsible for updating the Parish Council noticeboards.
Parish Councillor J Darcy raised concerns about the locking mechanism of the Fleetham noticeboard. Parish Councillors agreed a volunteer would check the lock on the noticeboard.

Min 47/2025-Community Police- The Clerk read out the following report:

Incidents and crimes –

There have been no crimes recorded over the past eight weeks. The number of incidents recorded is extremely low and none of which have a wider impact on the community.

Community Issues –

ASB: There has been no youth ASB reported to Police. There has been no disorder reported by local pubs.

Community Engagement –

High visibility patrols are made in the area.

Min 48/2025- County Councillor report- No report received.

Parish Councillors agreed the Clerk contact County Councillor G Renner-Thompson with the following points/questions:

- 1- The white lines at Swinhoe crossroads have still not been repainted, even though the issue had been reported on fix my street.
- 2- Why some of the residents at The Kilns received a letter from Northumberland County Council re permanent residency.
- 3- Parish Councillors have concerns about the current state of the public toilets in Beadnell, and to date there is still no update when the toilets will be refurbished, and requested a site meeting.
The email to be copied to The Leader, Chief Executive Officer & Director of Environment & Transport.
- 4- The footpath from Beadnell to Swinhoe needs to be sprayed for weeds. The Clerk agreed to contact Northumberland County Council Neighbourhood Services directly.

Min 49/2025- Parish Council Policies-

- Parish Councillors agreed to adopt the Code of Conduct. Parish Councillor A Nation agreed to circulate the additional leaflet which explained interests which she had received at a recent training session.
- Parish Councillors considered and agreed the motion proposed by Parish Councillor A Baker & seconded by the Vice-Chair which related to amendments appropriate to Beadnell

Parish Council to the previously circulated latest version of the NALC Model Standing Orders.

- Parish Councillors agreed to adopt the Complaints Procedure.
- Parish Councillors agreed to adopt Tree Management Policy in principle and review the policy at the September Parish Council meeting.
- Parish Councillors agreed to adopt the Planning Meeting Policy, with one change the reference to the Seabreeze to be changed to Village shop.
- Parish Councillors agreed to adopt the Email Policy.
- Parish Councillors agreed to adopt the Memorial Policy
- Parish Councillors agreed to adopt the Cemetery charges & Regulations, with one change the width of the cemetery plots (4ft 6ins)
- Parish Councillors agreed to adopt the list of preferred seating suppliers.
- Parish Councillors agreed to adopt the Transparency Policy.
- Parish Councillors agreed to adopt the Grants & Donation Policy.
- Parish Councillors agreed to adopt the Noticeboard & Website Policy.
- Parish Councillors agreed to adopt the Co-option Policy.
- Parish Councillors agreed to adopt the Terms of Reference for the Playground Refurbishment Sub-Committee.
- Parish Councillor A Baker proposed & the Vice-Chair seconded that the Parish Council adopt the previously circulated Equality & Diversity Policy, as this was a requirement of the RAMP funding application. This was agreed.
- Parish Councillor A Baker proposed & the Vice-Chair seconded that the Parish Council adopt the previously circulated Health & Safety Policy, as this was a requirement of the RAMP funding application. This was agreed in principle, the full policy to be adopted at the July Parish Council meeting.
- Parish Councillors agreed The Clerk circulate a schedule of meetings when the annual review of the policies will be undertaken, to ensure they are not all reviewed at the Annual Parish Council Meeting.

Min 50/2025- Annual Governance and Accountability Return for 2024/25

- Parish Councillors noted the following comment raised by the Internal Auditor
 - 1- The second home donation spreadsheet covers 2 sets of requests for donations which is not easy to reconcile for audit purposes.
- Parish Councillors completed and approved the Annual Governance Statement
- Parish Councillors approved the draft Annual Accounts for 2024/25.
- Parish Councillors approved the Accounting Statement and Explanation of Variances.
- Parish Councillors approved the completion and submission of Annual Governance & Accountability Return.
- Parish Councillors agreed to give a vote of thanks to the Internal Auditor for undertaking the Internal Audit.

1 member of the public left the meeting at that point

Min 51/2025- Annual Insurance premium-

- Parish Councillor A Nation raised the following points:
 - 1- The Insurance premium, which is now a 3-year Long Term Agreement with Ecclesiastical up to 2027.

- 2- It is not clear on the policy exactly where the Village Clock is covered and its insurance value.
 - 3- Is the insurance cover for all of the cemetery walls sufficient, and are the Parish Council responsible for all the cemetery walls.
 - 4- Do the Parish Council need to pay the additional £160.62 for Legal Expenses
- The Vice-Chair proposed & Parish Councillor A Baker seconded that the Parish Council pay the additional premium for full Legal Expenses in 2025/26, and review the situation next year. This was agreed.
 - The majority of the Parish Councillors agreed that there was no need to increase the value of the cemetery walls as the Parish Council is not responsible for all of the cemetery walls.
 - Parish Councillors agreed the payment of £882.09 to Clear Councils for the Parish Council's 2025/26 Insurance policy. The Parish Council had entered a 3-year long term agreement with Ecclesiastical.

Min 52/2025- Play Areas.

- Parish Councillors ratified the payment of £2158.63 to Northumberland County Council for the SLA for undertaking the weekly inspections of the play areas.
- The Chairman of the Sub-Committee provided the following updates:
 - 1- The original price for the purchase & installation of the play equipment from Kompan was £165,000, however, the quote has now been revised to £150,000
 - 2- There is currently approx. £44,000 in the Playground refurbishment Account.
 - 3- The Crowdfunding page has raised approx. £1500, from 70+ people, the cost for the administration will be approx £50.
 - 4- The members of the Sub-Committee will be meeting MP David Smith on 27th June, he had requested to meet the Sub-Committee following their request for help with fund-raising.
- Parish Councillors agreed the Clerk organise the transfer of the donations received 2nd Home/Holiday Let owners in 2025 from the Community Account to the Playground Refurbishment Account.
- Parish Councillors ratified the submission of the RAMP funding application.
 - 1- The Chairman of the Sub-Committee advised the meeting that the outcome of the RAMP funding application will be known on 12th June. However, the Sub-Committee had also, submitted other funding applications to Middlemoor Windfarm & GoFibre. He concluded that if the RAMP funding application is successful there will need to be a Extraordinary Parish Council meeting on 25th June to allow necessary decisions to be agreed.
- Parish Councillors considered the points raised on the weekly inspection reports, Re the balance beam etc at Meadow Lane. Parish Councillors agreed by a majority vote not to remove the balance beam at the present time as it is identified as low risk on the weekly reports, however, Parish Councillors agreed to monitor the situation weekly, noting the annual ROSPA Inspection is due in June. Parish Councillor A Nation voted against the decision.
- The Vice-Chair proposed & Parish Councillor A Baker seconded that Parish Councillor A Nation circulate the weekly Inspection reports to the volunteer. This was agreed.
- Parish Councillors noted the £2.5K had been transferred from the Parish Council account to the refurbishment Account as per Min 23/2025.
- Parish Councillors agreed to reimburse Parish Councillor A Baker £18 for the cutting of spare keys for the noticeboard.

- Parish Councillors agreed that the Parish Council would fund a DBS check for a volunteer. The Clerk to provide the volunteer with the details to allow him to complete & submit the application for a DBS Certificate.

Min 53/2025- Planning Applications

25/01341/LBC- Listed building consent to strip defective render, carrying out brickwork and lintel repairs/replacements, re-coating with a monocouche render (sand earth colour proposed), stripping the "cold" flat roof and installing a "warm" flat roof, at the same time resetting two rooflights and adding scuppers to improve rainwater run-off. Beadnell Hall The Haven Beadnell NE67 5AT.
Parish Councillors considered the above planning application and unanimously agreed to submit no objections to the planning application.

25/01025/FUL- Development of 3no. residential dwellings including associated access, car parking, landscaping and all other ancillary works- Land South Of 30 Swinhoe Road Swinhoe Road Beadnell Northumberland.

Parish Councillors considered the above planning application and unanimously agreed to object to this planning application on the following grounds:

- 1- The Proposals are contrary to Policy 5 of the North Northumberland Coast Neighbourhood Plan- Design in new development, for the following reasons:

The proposed house types & materiality for the properties are not in keeping with the houses on Swinhoe Road.

- 2- Parish Councillors have concerns about the number of rooflights which are proposed to be installed on the 3 properties (17 in total) which are within the National Landscape area. Especially as the National Landscape area are looking at preserving dark skies within the National Landscape area
- 3- This planning application is within the Beadnell Conservation Area.
- 4- Parish Councillors have concerns about the drainage, as there are already issues with the drainage provision within the surrounding area.

Beadnell Parish Council would like to be reconsulted after the additional information is received in relation to the Environment Agency's response to this planning application.

However, if Northumberland County Council are minded to approve this planning application Beadnell Parish Council request the following two conditions and S106 be added to the approval decision notification.

- The public open space is to be maintained by the developer in perpetuity.
- As new dwellings the three houses should only be occupied as permanent residencies in perpetuity

25/01371/FUL- Proposed redevelopment of existing building including extensions and alterations. Demolition of existing single storey garage block and erection of new build carport and unit. Scheme to increase Holiday Lets from 4no units to 6no units- Alexandra House Meadow Lane Beadnell NE67 5AQ.

Parish Councillors considered the above planning application and unanimously agreed to object to this planning application on the following grounds:

- 1- The proposals represent an overdevelopment of the site.
- 2- The number of dwellings is increased to 6 and the on-site parking provision of 8 spaces (some of which appear to be undersized), is insufficient.
- 3- This development will have a detrimental impact on the amenity of neighbouring properties.
- 4- This planning application should meet the requirements of Policy 14 in the North Northumberland Coast Neighbourhood Plan & HOU10 in Northumberland County Council Local Plan

However, if Northumberland County Council are minded to approve this planning application, Beadnell Parish Council request the following condition and S106 be added to the approval decision notification.

- That the two new units are only occupied as permanent residencies in perpetuity.

The proposal includes the demolition of the garage and replacement with a carport and a first floor dwelling. An additional dwelling is also created in the roof space of the existing building

Policy 14 of the North Northumberland Coast Neighbourhood Plan clearly states it applies to all new housing.

25/01402/FUL- Replacement of 4 single glazed timber sash windows with double glazed timber sash windows- Flat 5 Beadnell Hall The Haven Beadnell Chathill NE67 5AT.
Parish Councillors considered the above planning application and unanimously agreed to submit no comments to the planning application.

25/01403/LBC- Replacement of 4 single glazed timber sash windows with double glazed timber sash windows- Flat 5 Beadnell Hall The Haven Beadnell Chathill NE67 5AT.
Parish Councillors considered the above planning application and unanimously agreed to submit no comments to the planning application.

Min 54/2025- Planning Approvals

24/03861/FUL- 'Single storey extension, roof terrace and external decking extension to cafe building and Permanent Permission for the whole resultant building. (amended description 27.01.25)- The Landing Benthall Beadnell NE67 5FD

25/00864/FUL- New air source heat pump- 4 Fleetham Mill West Fleetham Chathill Northumberland NE67 5JS

Min 55/2025- Planning Refusal

24/04292/FUL- First floor extension above existing kitchen, new porch extension and loft conversion with dormer window- 8 Benthall Beadnell NE67 5BQ

BEADNELL PARISH COUNCIL

Web Site ★ www.beadnellparishcouncil.co.uk

Min 56/2025- Parish Council gov.uk website & email addresses

- Parish Councillors agreed to pay the annual payment of £20 to Town & Parish Council websites to retain the Parish Council org.uk domain in 2025 and review the situation annually.
- Parish Councillors agreed the payment of £290 to Town & Parish Council websites for setting up gov.uk website, migrating the org.uk website to the gov.uk website & setting up gov.uk Email addresses for each Parish Councillor + the Clerk.
- Parish Councillor A Baker proposed Parish Councillors start using the gov.uk email addresses. This was agreed.

Min 57/2025- Financial Statement as at 31st March 2025

Community Account	£ 14194.65
Savings Account	£ 4866.18
Playground Refurbishment A/C	£ 24744.40

Min 58/2025- Finance:

Receipts

• Northumberland CC	£ 24.00	Cemetery- double charge
• Northumberland CC	£ 10000.00	Precept
• Northern Powergrid	£ 1.53	Wayleave
• Donations	£ 2640.00	2 nd Home owners
• Resident	£ 215.00	Purchase CP8

Playground Refurbishment Account

• Northumberland CC	£ 9000.00	Sponsorship- County Councillor G Renner-Thompson
• Residents- Local Businesses	£ 10373.80	Sponsorship.
• BCV	£ 5000.00	Sponsorship.

Transfer

- Community A/c to Refurbishment A/c £2,500.00

Payments made

• B Armstrong	£ 48.00	Annual email fee
• P Davidson	£ 30.00	Play Area- noticeboard repairs
• Northumberland CC	£ 2158.63	Play Areas- SLA weekly inspections
• ICO	£ 47.00	Annual Data Protection fee

Payments due

• I Hunter	£ 326.69	Salary 45.5 hours @ £ 14.36 per hour
• HMRC	£ 326.69	PAYE
• I Hunter	£ 32.20	Expenses
• Beadnell WI	£ 36.00	Room hire
• NALC	£ 312.77	Annual subscription
• Clear Councils	£ 882.09	Annual Insurance premium
• Town & PC Websites	£ 290.00	Setting up gov.uk website & email A/c's etc

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- Parish Cllr A Baker £ 18.00 Noticeboard- cutting of spare keys
- S Ternent £ 785.00 Grass cutting

- Shiel & Morrison £ 103.00 Printing donation letters & Playground
Refurbishment flyers.

Min 59/2025- Northumberland Coast National Landscapes

- Parish Councillors considered the request from Northumberland Coast National Landscapes for a Parish Councillor to become the Area representative for the Northern Parish Councils. No Parish Councillor expressed an interest in the position therefore the Parish Council agreed not to make a nomination.
- Parish Councillors agreed that no updates had been received.
- Parish Councillor A Nation reported that documentation in relation to partnership meetings can be accessed from the Northumberland Coast National Landscapes website.
- Parish Councillors agreed there were no actions to be undertaken.

Min 60/2025- Consultations

- Parish Councillors considered the current consultation for the proposal for a dog wash to be installed at Beadnell car park.
Parish Councillors agreed the following:
 - 1- The installation of a dog wash should not be considered until the Toilet Block is refurbished.
 - 2- If there is to be a dog wash installed then there should be a consideration to install a cold outdoor shower for surfers etc.
 - 3- Will there be sufficient space available in the area to install a facility as Beadnell beach already has a BANE system.

Min 61/2025- Correspondence- Parish Councillors noted the following correspondence.

- **Seahouses Primary School-** Email- Re proposed transfer to Pele Trust.
- **NCC-** Email- Invite for nominations for Annual Love Northumberland Awards.
- **Wag & Co-** Email – Thank you for donation.

Min 62/2025- Parish Council Meeting dates for 2025/26 - Parish Councillors agreed the previously circulated list of dates, as the dates for Parish Council meetings in 2025/26.

Any Other Urgent Business-

Min 63/2025- Cycle stands – The Vice-Chair reported that the installation of the cycle stands had commenced.

Min 64/2025- Seahouses Development Trust- Parish Councillor A Nation reported that the MUGA in Seahouses is now available for hire, and asked if the notice could be placed on the Parish Council noticeboards & website.

Parish Councillor A Baker proposed a small poster could be placed on the noticeboards for a short period, also a poster can be placed on the information update page on the website until the end of 2025. This was agreed.

Min 65/2025- Emergency Numbers- Parish Councillor A Nation referred to an email which she had previously circulated requesting contact numbers for members of the public to use to report different issues at Beadnell beach. She had recently contacted Northumberland County Council following an incident and received no response.
Councillor J Darcy asked if there was a list of contact details at the car park near the Public Toilet area.
Parish Councillor A Nation replied that there was not a list of conact details at that location.
The Chair replied that members of the public should reports issues directly to Northumberland County Council 0345 600 6400 or report issues on fix my street.

Min 66/2025- Northumbrian Water- Parish Councillor A Nation referred to the current ongoing spills etc stating she was preparing a report to be circulated to Councillors soon with issues that should be referred to Northumbrian Water.

Min 67/2025- CAN Housing meeting- Parish Councillor A Nation referred to the recent CAN Housing meeting in Beadnell and informed the meeting that information from the Estate Agent is that there are still 6 plots available on The Kilns site, including one of the three DMV properties that has remained unsold for some time now, and suggested the Parish Council contact Northumberland Estates to ask if this property could be changed from for DMV sale to aa affordable rented property.
Parish Councillors agreed that Parish Councillor A Nation contact County Councillor G Renner-Thompson directly on this subject.

The date of the next meeting 23rd July 2025 at 6pm

Chair _____ Date _____