

MINUTES OF THE BEADNELL ANNUAL PARISH COUNCIL MEETING
held on Wednesday 27th May 2026 at 6.38pm in Beadnell W.I. Hall

Present: Chair- J Hall, Vice-Chair A Baker
Parish Councillors: J Darcy, A Nation, T Jayes & C Harrison (After Min 45/2026)
Clerk: I Hunter
7 Members of the public

Min 42/2026 -Election of Chair for 2026/27- Parish Councillor A Baker proposed & Parish Councillor J Darcy seconded Parish Councillor J Hall as Chair for 2026/27. This was agreed.
Parish Councillor J Hall accepted the position and signed the Declaration of Acceptance form.

Min 43/2026 -Election of Vice-Chair for 2026/27- Parish Councillor A Nation proposed & Parish Councillor T Jayes seconded Parish Councillor J Darcy as Vice-Chair for 2026/27.
Parish Councillor J Darcy declined the position
Parish Councillor J Darcy proposed & the Chair seconded, Parish Councillor A Baker as Vice-Chair for 2026/27.
The majority of Parish Councillors agreed to Parish Councillor A Baker as Vice-Chair for 2026/27.
Parish Councillor A Baker. accepted the position and signed the Declaration of Acceptance form.

Min 44/2026- Chair's 2025/26 Annual Report- Parish Councillors noted the Chair's annual report for 2025/26, which had been read out at the Annual Parish meeting earlier that night. A copy of the Annual report is attached to these minutes.

Apologies for Absence: Parish Councillor G Martindale

Declaration of Interest: None.

Request for Dispensation- None.

The Chair proposed & the Vice-Chair seconded moving Agenda Item No 31 to the next agenda item to be considered and not to move into closed session. This was agreed.

Min 45/2026- Parish Councillor vacancies- Parish Councillors considered the request from Colin Harrison to become a Parish Councillor. The Chair proposed & Parish Councillor T Jayes seconded that Colin Harrison be co-opted as a Beadnell Parish Councillor. This was agreed.
As Colin Harrison was in attendance, he signed the Declaration of Acceptance form and joined the Parish Council at that point.

The Minutes of the Parish Council Meetings held on Wednesday 25th March 2026 – Parish Councillor A Nation challenged the minutes stating Min 40/2026 the Northumbrian Water update was incorrect and Min 41/2026 was not an agenda item and was contrary to the Parish Council Email Policy.

The Vice-Chair proposed & Parish Councillor T Jayes seconded that the Minutes of the meeting held on 25th March 2026 were a true record of the meeting. This was agreed. Parish Councillor A Nation voted against the adoption of the draft minutes. The Chair signed a hard copy.

Any urgent matters arising from the minutes if not already on the agenda-

Min 46/2026- (Min 21/2026)- County Councillor report-

- A) Advertising noticeboards at The Kilns area-** Parish Councillor A Nation advised the meeting that she had raised the issue with Northumberland Estates, whilst speaking to them on another matter, noting that the planning permission had expired and Northumberland Estates are going to review the noticeboards at the end of the summer. Parish Councillors agreed the Clerk raise the issue with Northumberland County Council Planning Enforcement Department.
- B) Public toilet refurbishment-** Parish Councillor A Nation asked if there were any updates on the refurbishment etc of the public toilets. The Clerk replied the only update was the report from the Northumberland County Council Director of Environment & Transport on the public toilet refurbishment across the county. Parish Councillors raised concerns about the current state of the Beadnell public toilets especially as Beadnell is a tourist area. Parish Councillors agreed the Clerk raise the Parish Councillors concerns with the Leader of Northumberland County Council and cc the email to Greg Gavin along with County Councillors G Renner-Thompson & W Pattison.

Min 47/2026- (Min 33/2026)- Noticeboards- Parish Councillor A Nation asked the Chair if there were any updates from BCV in relation to the purchase of 1x new community noticeboard. The Chair replied that BCV have no wish to fund the purchase of 1x new community noticeboard.

Min 48/2026- Litter bins- The Vice-Chair proposed the Clerk email Northumberland County Council Neighbourhood Services and thank the officers for relocating 1x litter bin from the Bullring area to the agreed location on Swinhoe Road. This was agreed.

1 member of the public left the meeting at that point.

The Minutes of the National Landscape Meeting: Parish Councillors agreed the minutes of the National Landscape Meeting held on 29th April 2026 were a true record of the meetings. The Chair signed the hard copy. Parish Councillor T Jayes raised concerns that the presentation was poor. He concluded by saying he would not attend a future National Landscape meeting. Parish Councillor A Nation did not support the comment as she felt National Landscape played a valuable role.

Min 49/2026- Parish Councillors representation/tasks

- Parish Councillors agreed that the Chair, Vice-Chair & Parish Councillor J Darcy would be the Parish Councillors on the Playground Refurbishment Sub-Committee. Also, the Vice-Chair to be the Chair of the Playground Refurbishment Sub-Committee.

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Parish Councillor A Nation gave a vote of thanks to the members of the Playground Refurbishment Sub-Committee.

- The Chair proposed that all Parish Councillors could attend the North Northumberland Coast Neighbourhood Plan Review Group meetings. This was agreed.
- Parish Councillors agreed that Parish Councillor C Harrison would be the Parish Councillor responsible for updating the Parish Council noticeboards.
- Parish Councillors agreed that the Vice-Chair would be the lead Parish Councillor for Play Areas.
- Parish Councillors agreed the Chair would be the lead Parish Councillor for the Cemetery.
- Parish Councillors agreed the Chair would be the lead Parish Councillor for the ad-hoc tree checks.

Min 50/2026-Community Police- Parish Councillors noted no report had been received.

Min 51/2026- County Councillor report- No report received.

Min 52/2026- Parish Council Policies-

- Parish Councillors undertook the annual review the Parish Council's Standing Orders.
 - a) Parish Councillors considered the amendments prepared by Parish Councillor A Baker.
 - b) Parish Councillor A Nation proposed the deferral on the proposed amendments. The proposal was not seconded therefore the proposal fell.
 - c) Parish Councillors debated the amendments. The Vice-Chair proposed & Parish Councillor C Harrison seconded the following proposals:
 - 1- County Councillor G Renner-Thompson to be asked to provide a written update report if he is unable to attend the Parish Council meeting.
Any questions from Parish Councillors to County Councillor G Renner-Thompson to be provided to the Clerk 1 week before the meeting to allow time for answers to be obtained.
 - 2- Parish Councillors wishing to have items added to an agenda must raise the item under any other business. At this point Parish Councillors will agree the Parish Councillor raising the item will prepare a report along with costs if appropriate and recommendations for Parish Councillors to consider at the next meeting. At the next meeting the author will propose the report and this will need to be seconded ahead of a discussion.
 - d) Parish Councillor A Nation asked for clarity about Standing Order No 13e approving a request for dispensation. The Clerk stated approval should be made by the Parish Councillors at a meeting and not the Proper Officer. Parish Councillors agreed the Clerk remove "or the Proper Officer" from No 13e of the Standing Orders.
- Parish Councillors agreed to adopt the revised Parish Council's Standing Orders. The Clerk to circulate a revised set of Standing Order's.
- Parish Councillors undertook the annual review of the Parish Council's Complaints Procedure. Parish Councillors agreed to adopt the Parish Council's Complaints Procedure.
- Parish Councillors undertook the annual review of the Cemetery charges & Regulations. The Vice-Chair proposed and The Chair seconded an increase of 5% on each of the charges as of 1st July 2026. This was agreed. The revised charges to be posted on the website and cemetery noticeboard.

- Parish Councillors agreed to adopt the Transparency Code for Smaller Authorities. Parish Council A Nation referred to the section in relation to the displaying of agendas and associated reports. Parish Councillors agreed not to change the way the Parish Council currently displays agendas etc.
- Parish Councillors agreed to adopt the Freedom of Information Model Publication Scheme, complete with guide to information provided by the Parish Council.

Min 53/2026- Annual Governance and Accountability Return for 2025/26

- Parish Councillors considered the following comment raised by the Internal Auditor
 - 1- The Parish Council should consider adopting an Asset Depreciation Policy. The Clerk advised the meeting the policy would be for internal purposes only as the External Auditors to not allow for Assets to be depreciated.

The Vice-Chair proposed adding a column to the front of the Asset Register showing a 20% per year depreciation for each Asset. This was agreed.

The Chair reported that the Internal Auditor had thanked and praised the Clerk for the high standard of preparation of the Annual Audit paperwork.
- Parish Councillors completed and approved the Annual Governance Statement
- Parish Councillors approved the draft Annual Accounts for 2025/26.
- Parish Councillors approved the Accounting Statement and Explanation of Variances.
- The Vice-Chair proposed Earmarking Reserves for the Cemetery & Elections etc even though it is not required as part of the Annual Audit this year. Details to be approved at the next meeting
- Parish Councillors approved the completion and submission of Annual Governance & Accountability Return, along with additional paperwork & links requested by the External Auditor.
- Parish Councillors agreed to give a vote of thanks to the Internal Auditor for undertaking the Internal Audit.

Min 54/2026- Annual Insurance premium-

- Parish Councillor A Nation raised the following point:
 - 1- It is not clear within the policy exactly what the level of cover is for the Village Clock, as it is included under the heading “Street Furniture”.

Parish Councillors agreed the Clerk contact Clear Councils to ascertain the level of cover for a modern replacement for the Village Clock.

The Clerk to contact Smiths of Derby if a revised modern replacement value is required for insurance purposes.
 - Parish Councillors agreed the payment of £903.85 to Clear Councils for the Parish Council’s 2026/27 Insurance policy. The Parish Council are within a 3-year long term agreement.
 - Parish Councillors agreed to confirm to the Clerk their answers to the Statement of facts questions.
- The Vice-Chair queried why the Annual Insurance premium was not just listed and agreed under payments. Parish Councillors agreed if there was to be a discussion/questions there needed to be a separate agenda item.

Min 55/2025- Play Areas.

- Parish Councillors ratified the payment of £3144.52 to Northumberland County Council for the SLA for undertaking the weekly inspections of the 2 play areas in 2026/27.

- Parish Councillors ratified the payment of £68.92 to Fantasy Prints for a sponsorship sign for Meadow Lane play area.
- Parish Councillors considered the current state of the access/exit gates to Meadow Lane play area.

Parish Councillors agreed to await the recommendations from the ROSPA inspection for actions to the gate at the Meadow Lane exit as the inspection is due shortly.

The Vice-Chair agreed to organise a stop for the Kennedy Green exit gate.

- The Vice-Chair proposed that the adjustment to the location of the playground noticeboard is deferred until the fence is repaired in September. This was agreed.
- The Chair advised the meeting that there had been an incident on one of the items of new play equipment. She informed the meeting that Kompan were contacted, Kompan provided an incident form to be completed by the family, she met with the family and completed the form. The Clerk emailed the completed form to Kompan who agreed to deal with any follow up issues/questions etc.

The weekly inspection had been undertaken that day and had not identified issues with the item of play equipment in question.

Parish Councillor A Nation stated that in future the Parish Council Insurance provider needs to advised asap, and asked if there were any updates from the Parish Council Insurance provider. The Clerk advised the meeting that the Parish Council Insurance provider had been updated, however, to date no updates had been received from them, and Kompan had agreed they would be taking the lead if any actions were required.

Parish Councillors agreed there needs to be a protocol in place just in case there are incidents in the future.

- The Chairman of the Sub-Committee provided the following updates:
 - 1- Kompan have provisionally stated the start date for the Long Beach Drive refurbishment will be 10th June, and they will be on site for 4 days. Once the start date is confirmed Northumberland County Council will be advised and there will be a letter drop to surrounding properties.
 - 2- The final price for the refurbishment is £23,997.57. Councillors agreed that this would be the total to be paid to Kompan over two instalments.
 - 3- I will speak to Kompan about the loose panel and bolts on the new play equipment on Meadow Lane Play Area when I meet with the member of staff on site on 1st June.
 - 4- We are under £1k short of funding required for the refurbishment.
- Parish Councillors agreed to pay Kompan Scotland Ltd £12,190.34 deposit for the refurbishment of Long Beach Drive play area. The Clerk to check the final invoice amount with Kompan as the deposit exceeds 50% of the full cost.
- Parish Councillors agreed the Clerk organise the transfer of the donations received from 2nd Home/ Holiday Let owners in 2026 from the Community Account to the Playground Refurbishment Account.
- Parish Councillors noted that the Vice-Chair had already agreed to speak to Kompan about the points raised on the weekly inspection reports.

Min 56/2026- Cemetery

- The Chair advised the meeting that the 7-8 memorials identified as needing attention need to be laid flat, and proposed the Parish Council obtain 3 quotes from Memorial Masons to lay all the identified memorials flat. This was agreed

- The Chair proposed the Parish Council place a notice on the cemetery gate to explain what actions the Parish Council are taking.
- The Chair confirmed that no action had been undertaken to the tree which is located out with the cemetery. The issue had been reported on fix my street by Parish Councillor G Martindale.
- The Chair stated that a family are interested in funding a memorial bench to be installed on the grass area next to the cemetery, confirming she was awaiting a quote from O Kavanagh to install the bench then the family will receive a full cost to purchase & install 1x memorial bench.

Min 57/2026- St Ebba's Clock- Parish Councillors ratified the payment of £1164.00 to Smiths of Derby for the 3-year agreement for the annual servicing of the Village Clock.

Min 58/2026- Litter bin stickers

- Parish Councillors ratified the issuing of the Purchase Order to Fantasy Prints for 40 stickers to be placed on the Parish Council litter bins.
- Parish Councillors agreed the payment of £85.08 to Fantasy Prints for the stickers.
- Parish Councillor A Nation informed the meeting that she would wash the exterior of the litter bins ahead of placing the stickers on them. She also suggested that a sticker is placed on a small stake at the Village Green near St Ebba's Church. This was agreed.

Min 59/2026- Planning Approvals

26/00608/FUL- Side extension and loft conversion- 7 The Haven Beadnell NE67 5AW

26/00230/FUL- Single storey garage extension- 9 Dunes Court Beadnell NE67 5EE

25/03771/VARYCO- Variation of Condition 2 (Approved Plans) on approved application 25/02774/FUL in order to make design changes to the approved plans and to allow the proposals to be building regulations compliant- 6 Harbour Road Beadnell Northumberland NE67 5BB

26/00430/FUL- Relocate entrance door from north west elevation to the north east elevation and build up existing opening, clad the ground floor entrance area with vertical timber boarding, paint all windows throughout in anthracite grey RAL 7016, provide new double door opening to the rear ground floor bedroom, remove metal guard railings throughout and replace with glazed balustrading - 1-2 The Haven Beadnell NE67 5AW

26/00359/FUL- Replacement windows and doors throughout in UPVC due to weathering, some minor refinements to fenestration to make the appearance be more in keeping Moo House Tughall Steads Chathill Northumberland NE67 5ER

Min 60/2026- Planning Refusal

26/00994/FUL- Reinstatement of two dwellings and entrance door to 35 Swinhoe Road. 33 Swinhoe Road Beadnell Northumberland NE67 5AG

Min 61/2026- Parish Council org.uk email addresses

- Parish Councillors ratified the payment of £62 to Barry Armstrong for the Parish Council

org.uk emails.

- Parish Councillors agreed the Clerk cancel the org.uk email addresses account. However, Parish Councillors asked the Clerk to obtain a quote to retain the org.uk domain.

Min 62/2026- Finance

Bank Balances as at 31st March 2026

Community Account	£ 18,995.19
Savings Account	£ 4,925.27
Playground Refurbishment A/C	£ 11,901.23

Receipts

- Northumberland CC £10,250.00 ½ Annual Precept
- Donations £ 3,175.00 2nd Home owners & donations

Playground Refurbishment Account

- Crowdfunder £ 100.62 Donations.
- Northumberland Estates £ 5,000.00 Grant
- Residents-
Local Businesses £ 2,500.00 Sponsorship.
- BCV £ 41.40 Playground opening event- Donation

Payments made

- Fantasy Prints £ 68.92 Playground-signage
- Smiths of Derby £ 1,164.00 St Ebba Clock service (3-year agreement)
- Northumberland CC £ 3,144.53 Play Areas- SLA weekly inspections
- NALC £ 35.00 Training- Parish Councillor A Nation
- B Armstrong £ 62.00 Annual email fee
- ICO £ 47.00 Annual Data Protection fee

Payments due

- I Hunter £ 804.96 Salary 102.75 hours @ £ 14.82 per hour
- HMRC £ 717.80 PAYE
- I Hunter £ 4.12 Expenses
- Beadnell WI £ 60.00 Room hire
- Fantasy Prints £ 85.08 Litter bins- stickers.
- NALC £ 313.94 Annual subscription
- Stableyards Landscapes £ 815.00 Grass cutting
- Kompan Scotland Ltd £12,190.34 Longbeach drive- 50% deposit
- Clear Councils £ 903.85 Annual Insurance premium

Min 63/2026- National Landscape- Parish Councillors agreed there were no updates.

Min 64/2026- North Northumberland Coast Neighbourhood Plan

- Parish Councillor A Nation commented on the NHP minutes from the meeting held on 27th March. The Chair replied any comments about the content of the minutes will need to be addressed at the next NHP meeting.

- Parish Councillors noted that no decision had been taken about changing the parking criteria within the NHP policies 8.9 & 15. Parish Councillors agreed parking will be considered at the next NHP meeting.
Parish Councillors also considered and agreed to propose to change current single dwelling only outside settlement boundary/ hamlets., to “small development” however, Guidance on the exact wording would be required.

Min 65/2026- Drop kerbs

- Parish Councillors considered the report collated by Parish Councillor J Darcy.
- Parish Councillors agreed to submit 1 request for a set of drop kerbs at a time and Parish Councillor J Darcy to prepare a draft for a drop kerb to be installed at Longstone Crescent – Harbour Road.
Parish Councillors agreed the Clerk submit the request once the draft is received from Parish Councillor J Darcy.

Min 66/2026- Travel board-

- Parish Councillor A Nation proposed placing a travel board on the bus shelter to provide residents and visitors with travel information and updates.
- Parish Councillors agreed Parish Councillor A Nation prepare a report complete with costings for Parish Councillors to consider at the July Parish Council meeting.

Min 67/2026- Correspondence- Parish Councillors noted the following correspondence.

- **Local Business owner-** Email- Re Fish & chip van parking at Bullring area.
- **Member of public-** Email- Request permission to repaint family headstone. Parish Councillors noted that the resident had been granted permission to repaint the family headstone, and had to provide the Parish Council with a before and after photo.
- **NCC-** Email- Notice of intention to commence preparation of the Northumberland Local Plan
- **Councillor Flitwick East-** Email- Question on occupancy restrictions on properties. The Chair confirmed she had made contact with the Councillor.
- **National Trust-** Email- Spring 2026 newsletter.
- **NCC-** Email- New Northumberland Local Plan - Scoping Consultation- 20th May- 1st July

Min 68/2026- Parish Council Meeting dates for 2026/27 - Parish Councillors agreed the previously circulated list of dates, as the dates for Parish Council meetings in 2026/27.

The date of the next meeting 22nd July 2026 at 6pm

Chair_____Date_____